

# TABLE OF CONTENTS

---

Rationale for Conflict Resolution Programs .....	vii
A Note to Our Fellow Educators .....	ix
Introduction .....	x

## **Section I: Classroom Lessons ..... 1**

<b>Initial Lesson: Introduction and Facts First .....</b>	<b>3</b>
Facts First Reproducible Mini-Poster .....	5
Story: Jean is Mean .....	6
Lesson: Jumping to Conclusions .....	14
Lesson: Detective Dress .....	15
Lesson: Fact Finder .....	17
Lesson: Talk Show .....	20
Additional Ideas .....	22
<b>Initial Lesson: Madness Management and No "Fouls" .....</b>	<b>23</b>
Madness Management Reproducible Mini-Poster .....	26
Lesson: Temperatures Rising .....	27
Lesson: Magnets .....	30
Lesson: Touchdown .....	31
Story: Fouls, Fouls, and More Fouls .....	33
Lesson: Madness Monsters .....	35
Lesson: Snowballing .....	36
Additional Ideas .....	37
<b>Initial Lesson: Caring Communication .....</b>	<b>39</b>
Caring Communication Reproducible Mini-Poster .....	41
Lesson: Heart to Heart .....	42
Lesson: Listening Pairs--Apples and Oranges .....	44
Lesson: Body Talk .....	46
Lesson: Feelings Vocabulary .....	47
Lesson: Role Playing .....	48
Reproducible Role Play Cards for Reinforcement of "I" Messages .....	49
Additional Ideas .....	51
<b>Initial Lesson: Timely Tools .....</b>	<b>53</b>
Timely Tools Reproducible Mini-Poster .....	54
Coping With Conflict Poster Card .....	57
Timely Tools Cards .....	59
Reproducible Timely Tools Role Play Cards .....	83
Lesson: Group Vacation .....	85
Lesson: Tooling Together .....	86
Lesson: Tool Sort .....	87
Lesson: Choose the Tool .....	89

**Section II: Parent Information..... 93**

**Introduction .....94**

**School Newsletter Articles:**

Introduction to Conflict Management .....95  
Facts First .....96  
Madness Management.....97  
Caring Communication .....98  
Timely Tools .....99

**Parent letters:**

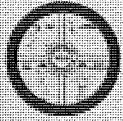
Introduction to Conflict and Facts First .....100  
Madness Management.....101  
Caring Communication .....102  
Timely Tools .....103

**Section III: Puppet Shows..... 105**

Using the Scripts .....106  
CM to the Rescue .....107  
Deb Gets the Facts .....110  
Carline Cools Down .....114  
Carline Communicates .....117  
Tool Time for Carline and Deb .....120

Recommended Children’s Literature with a Conflict Theme .....124  
Additional Resources .....126

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# TIMELY TOOLS



## Grade Levels:

1-5

## Purpose:

Students will be able to identify 12 strategies for solving conflict.

## Estimated Time:

30-45 minutes

## Materials:

- *Coping With Conflict* poster
- TIMELY TOOLS mini-poster
- hammer
- Timely Tools box (see pages 55-84)
- (optional) reproducible TIMELY TOOLS mini-poster for each student (see page 54)



## Procedures:

1. Review the previous skills. Explain that these skills alone will many times help manage a conflict but that sometimes, even after these skills have been tried, the conflict may still exist.
2. Show the hammer. Tell students you are going to build a house and say that you have everything you need because you have a hammer. Cajole them until they say that there are other things you will absolutely need to build your house. Bring out the importance of having the right tools for the job.
3. Explain that in conflicts, different things may need to be done to manage the conflict. As in building a house, the right tool is essential to get the job done.
4. Show the Timely Tools box. Go over each "tool" in the box. As you discuss each, have students offer suggestions as to conflicts where the tool you are discussing may be the appropriate one to use. The tools are:
 

IGNORE	AVOID
SHARE	TALK IT OUT
TAKE TURNS	NEGOTIATE
COMPROMISE*	APOLOGIZE
GET HELP+	HUMOR
POSTPONE	CHANCE
5. Present several conflict situations and have students choose a tool that may "get the job done." Emphasize that there may be several "tools" that may be appropriate.
6. Review the TIMELY TOOLS mini-poster and display the mini-poster outside the TIMELY TOOLS section on the *Coping With Conflict* poster.
7. Distribute copies of the reproducible TIMELY TOOLS mini-poster to students. (optional)

\*Caution students that they never compromise if someone is trying to talk them into doing something they feel is wrong.

+Adult intervention is always appropriate if students are being harmed or feel they may be harmed. Be sure to emphasize that students always use this tool first if someone is hurting them.

# Timely Tools for Conflict Management

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Share  
Take turns  
Chance  
Compromise  
Apologize  
Negotiate

Postpone  
Humor  
Get help  
Ignore  
Avoid  
Talk it out

## Directions for Making Your Timely Tools Box

Items for the Timely Tools box include:

- Timely Tools box label (see page 56)
- Directions for use (see page 56)
- Copy of the *Coping With Conflict* poster card with "Managing Conflict" questions (see pages 57 and 58)
- 12 Timely Tools cards (see pages 59-82)
- Role Play cards (see pages 83-84)
- A small resealable plastic bag
- Some type of box that resembles a tool box. We used plastic detergent canisters (we found Rubbermaid® detergent canisters work well). Other suggestions are to spray paint used detergent boxes with handles, use gift bags or use resealable gallon plastic storage bags. (If using the bag, change the wording from Timely Tools box to Timely Tools bag!)

### Steps:

1. Reproduce the Timely Tools box label and Directions for Use. Cut and attach to the tool box.
2. Reproduce the *Coping With Conflict* poster card page on one side of colored cardstock and "Managing Conflict" on the reverse side. Place in tool box.
3. Reproduce the 12 Timely Tools cards front and back (visual on one side, explanation on the other) on a different color card stock than the poster card. Tool cards can be reproduced and used as they are or additional items may be attached to the tool cards for added visual appeal (see below). Place in box.

Additional items to attach to tool cards (optional)

TAKE TURNS: thin dowel for see saw

CHANCE: die (one per card)

IGNORE: two cotton balls and one pipe cleaner for the earmuffs

TALK-IT-OUT: two hearts on pink and red construction paper or cardstock cut and attached

COMPROMISE: rope tied together and attached


NEGOTIATE: highlight steps in yellow

SHARE: plastic cookie in half

POSTPONE: reproduce stop sign on red cardstock and attach

APOLOGIZE: bandage

HUMOR: add color to the clown

AVOID: attach black yarn around the 

GET HELP: white fabric or paper cut into the shape of a flag with SOS written on it and a thin dowel glued for the flag pole

4. Reproduce role play cards on cardstock. Cut, put in a small resealable plastic bag, and place in the Timely Tools Box.